

**COUNTY RESOLUTION NO. R17-03
CITY RESOLUTION NO. 17-R-11**

A JOINT RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY, FLORIDA, AND THE CITY OF TALLAHASSEE COMMISSION TO ESTABLISH AN ADVISORY COMMITTEE WHICH SHALL BE NAMED THE TALLAHASSEE-LEON COUNTY MINORITY, WOMEN, AND SMALL BUSINESS ENTERPRISE CITIZEN ADVISORY COMMITTEE AND WHICH SHALL OPERATE AND FUNCTION AS AN ADVISORY COMMITTEE.

WHEREAS, the Board of County Commissioners of Leon County, Florida (the "Board"), and the City of Tallahassee Commission (the "Commission") recognizes and acknowledges the importance of public involvement and input in County and City governments; and

WHEREAS, the Board of County Commissioners of Leon County, Florida (the "Board"), and the City of Tallahassee Commission (the "Commission") and the Blueprint Intergovernmental Agency (the "IA") are creating a new consolidated MWSBE Committee; and

WHEREAS, in order for the Board and the Commission to consider the input of the public in the matter of minority, women, and small business enterprises, the Board and Commission wish to establish and appoint an advisory committee to function and operate in accordance with Board Policy No. 03-15, "Board-Appointed Advisory Committees" "Board Appointed Advisory Committees" and in accordance with City Commission Policy No. 110, Citizen Advisory Boards Guidelines.

NOW, THEREFORE, -BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY AND CITY COMMISSION OF TALLAHASSEE, that:

1. The Board and the Commission hereby establish an advisory committee, to be

named the Tallahassee-Leon County Minority, Women, and Small Business Enterprise Citizen Advisory Committee (“the Committee”), for the purpose of monitoring the progress of the program relative to the goals established by the Board and the Commission.

2. Committee shall function and operate as an Advisory Committee in accordance with Board Policy No. 03-15, “Board-Appointed Advisory Committees” and City Commission Policy No. 110, Citizen Advisory Guidelines.

3. Committee shall have as its goal to provide programmatic input and support to MWSBE staff.

4. The Committee shall be charged with the responsibility of giving input to the IA and the MWSBE Division of the Office of Economic Vitality in the PLACE Department as follows: reviewing and providing MWSBE policy alternatives, as well as providing programmatic recommendations relative to seeking resolution of disputes regarding Certification and Good Faith Effort.

5. The Committee shall have 11 members, who shall be residents of the City of Tallahassee or Leon County, to be appointed as follows:

- Four members appointed by the City Commission, one shall have expertise in the fields of Architecture, Construction or Engineering
- Four members appointed by the County Commission, one shall have expertise in the fields of Architecture, Construction or Engineering;
- One member appointed by the Big Bend Minority Chamber of Commerce;
- One member appointed by the Capital City Chamber of Commerce; and,
- One member appointed by the Greater Tallahassee Chamber of Commerce.

The terms of the Tallahassee-Leon MWSBE Citizen Advisory Committee shall be for

two (2) years with staggered initial terms. Initial terms shall be staggered as follows:

- a. Two members appointed by the City and two members appointed by the County to serve for an initial one-year term.
- b. Two members appointed by the City and two members appointed by the County to serve for an initial two-year term.
- c. Members appointed by the chambers of commerce to serve for an initial 2-year term.

6. After the initial appointments, all terms will be for two years, with no member serving more than three consecutive two-year terms.

7. MWSBE staff will inform current Leon County MWSBE Citizen Advisory Committee members of vacancies available for the Tallahassee-Leon County MWSBE Citizen Advisory Committee.

8. Leon County vacancies for the Tallahassee-Leon MWSBE Citizen Advisory Committee will be shared with the public.

9. The members of the Committee shall not be subject to full and public disclosure of financial interests.

10. The Committee shall be assisted by staff from the Tallahassee-Leon County Office of Economic Vitality's Minority, Women, and Small Business Enterprise Division.

11. The Committee shall be dissolved only as follows: sunseting of the Minority, Women, and Small Business Enterprise Program or upon direction of the Intergovernmental Agency.

12. MWSBE staff will inform former citizen members of the former committee of the opportunity to apply to the newly created Tallahassee-Leon County MWSBE Citizen Advisory

Committee. The former MBE and MWSBE Committees of the City and County will be dissolved upon approval of this Resolution and the appointments of the new Committee.

13. This Resolution shall become effective immediately upon its adoption.

DONE, ADOPTED, AND PASSED by the Board of County Commissioners of Leon County, Florida, this 7th day of February, 2017, and by the City Commission of the City of Tallahassee this 5th day of April, 2017.



ATTESTED BY:
Gwendolyn Marshall, Clerk of the Court
Leon County, Florida

BY: *Gwendolyn Marshall*

APPROVED AS TO FORM:
Leon County Attorney's Office

BY: *Herbert W. A. Thiele*
Herbert W. A. Thiele, Esq.
County Attorney

LEON COUNTY, FLORIDA

BY: *John E. Dailey*
John E. Dailey, Chairman
Board of County Commissioners

CITY OF TALLAHASSEE, FLORIDA

BY: *Andrew P. Gillum*
Andrew Gillum
Mayor

ATTESTED BY:

BY: *James O. Cooke, IV*
James O. Cooke, IV
City-Treasurer Clerk

APPROVED AS TO FORM:

BY: *Lewis E. Shelley*
Lewis E. Shelley
City Attorney

